



Jefferson County Board of Health Agenda

1541 Annex Road, Jefferson, WI 53549

920-674-7275

January 21st, 2026

1:00 p.m.

Jefferson County Courthouse
311 S. Center Avenue, RM C1021
Jefferson, WI 53549

[Join the meeting now](#)

Meeting ID: 293 636 423 962 6

Passcode: fn6eL2xu

Board Members

Samantha LaMuro, R.T, Chair; Meg Turville-Heitz, Vice-Chair; Steve Nass; Jessica Coburn, RN, PhD; Donald Williams, MD

1. Call to Order
2. Roll Call (establish a quorum)
3. Certification of Compliance with the Open Meetings Law
4. Approval of the Agenda
5. Approval of Board of Health Meeting Minutes from October 15th, 2025
6. Communications
 - a. [First Reported Outbreak Caused by Marburg Virus in Ethiopia](#)
7. Public Comment
8. Approval of Health Department Financial Report
9. Discussion and Approval of the Environmental Health Fee Schedule
10. Operational Update of the Environmental Public Health Consortium
11. Operational Update of the Public Health Divisions
 - a. Divisional Updates
 - i. Access to & Linkage with Clinical Care
 - ii. Maternal Child & Family Health
 - iii. Communicable Disease Control
 - iv. Chronic Disease and Injury Prevention
 - v. Environmental Public Health
 - b. Staffing Updates
12. Discussion and Approval of the Alliance for Wisconsin Youth Mini Grant
13. Operational Update on Avian Influenza Outbreaks
14. Operational Update on the Strategic Plan
15. Future Agenda Items
16. Adjourn

Next Scheduled Meeting: April 15th, 2026

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so appropriate arrangements can be made.



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Disease	Confirmed October 2024	Confirmed November 2024	Confirmed December 2024
Enteric/Gastrointestinal			
Campylobacteriosis	-	1	1
Cryptosporidiosis	3	-	-
Cyclosporiasis	-	-	-
E. Coli	1	-	-
Giardiasis	-	-	-
Listeriosis	-	-	-
Plesiomonas Infection	-	-	-
Salmonellosis	-	-	-
Shigellosis	-	1	-
Vibriosis, Non Cholera	-	-	-
Yersiniosis	-	-	-
Invasive Bacteria			
Invasive Strep A & B	2	2	1
Invasive Strep (Other)	1	-	-
Mycotic (fungal)			
Blastomycosis	-	-	-
Coccidioidomycosis	-	-	-
Histoplasmosis	-	-	-
Respiratory			
Asbestosis	-	-	-
Influenza	3	1	46
Influenza Hospitalizations	-	1	6
Respiratory Syncytial Virus (RSV)	-	3	13
RSV Hospitalizations	-	-	4
Covid-19 Hospitalizations	5	2	8
Legionellosis	-	-	-
Silicosis	-	-	-
Tuberculosis	-	-	-
Latent Tuberculosis	1	-	2
Sexually Transmitted			
Chlamydia Trachomatis	8	10	7
Gonorrhea	2	2	-
Vaccine Preventable			
Haemophilus Influenzae Invasive Disease	-	-	-
Hepatitis A	-	-	-
Hepatitis B, Acute	-	-	-
Hepatitis B, Chronic	-	-	-
Mumps	-	-	-
Pertussis	4	3	1
Strep Pneumonia	-	-	1
Varicella (Chickenpox)	-	-	2
Vectorborne			
Arboviral Illness	-	-	-
West Nile Virus	-	-	-
Anaplasmosis	-	-	-
Babesiosis	-	-	-
Lyme Disease	1	-	-
Toxoplasmosis	-	-	-
Zoonotic			
Brucellosis	-	-	-
Q Fever	-	-	-
Other			
Meningitis, Bacterial Other	-	-	-
Carbon Monoxide Poisoning	-	-	-
Hepatitis C, Acute	-	-	-
Hepatitis C, Chronic	2	-	-
Multidrug Resistant Organisms (MDROs)	-	-	2
Methicillin Resistant Staph Aureus (MRSA)	-	-	-
Mycobacterial Disease	3	2	-
Norovirus Infection	-	-	-
Total	36	28	94

Disease	Confirmed January- December 2025	Probable & Suspect January- December 2025
Enteric/Gastrointestinal		
Campylobacteriosis	11	22
Cryptosporidiosis	4	3
Cyclosporiasis	1	-
E. Coli	9	72
Giardiasis	3	1
Listeriosis	2	-
Plesiomonas Infection	-	-
Salmonellosis	15	7
Shigellosis	-	-
Vibriosis, Non Cholera	-	-
Yersiniosis	1	3
Invasive Bacteria		
Invasive Strep A & B	15	-
Invasive Strep (Other)	8	-
Mycotic (fungal)		
Blastomycosis	1	1
Coccidioidomycosis	1	-
Histoplasmosis	-	2
Respiratory		
Asbestosis	1	6
Influenza	724	5
Influenza Hospitalizations	129	-
Respiratory Syncytial Virus (RSV)	134	-
RSV Hospitalizations	29	-
Covid-19 Hospitalizations	51	-
Legionellosis	1	-
Silicosis	-	2
Tuberculosis, Class A or B	1	2
Tuberculosis	1	1
Latent Tuberculosis	11	27
Sexually Transmitted		
Chlamydia	112	-
Trachomatis	-	-
Gonorrhea	9	-
Vaccine Preventable		
Haemophilus Influenzae Invasive Disease	3	-
Hepatitis A	-	-
Hepatitis B, Acute	-	-
Hepatitis B, Chronic	-	1
Mumps	-	-
Pertussis	6	1
Strep Pneumonia	6	-
Varicella (Chickenpox)	-	1
Vectorborne		
Arboviral Illness West Nile Virus	-	-
Arboviral Illness Jamestown Canyon Virus	1	-
Spotted Fever Rickettsiosis	-	1
Anaplasmosis	1	-
Babesiosis	-	-
Lyme Disease	3	39
Toxoplasmosis	-	1
Zoonotic		
Brucellosis	-	1
Q Fever	-	-
Other		
Bacterial Meningitis, Other	-	-
Carbon Monoxide Poisoning	4	3
Hepatitis C, Acute	-	-
Hepatitis C, Chronic	4	3
Multidrug Resistant Organisms (MDROs)	4	3
Methicillin Resistant Staph Aureus (MRSA)	-	-
Mycobacterial Disease	8	-
Norovirus Infection	-	-
Total	1314	208

Jefferson County Health Department - Statement of Revenues & Expenditures:

01/01/2025 - 11/30/2025				
	YTD Actual	Prorated Budget	Annual Budget	YTD Budget Variance
REVENUE:				
Total WIC	\$ 391,768.38	\$ 385,689.76	\$ 419,228.00	\$ 6,078.62
Public Health Fee for Service	\$ 74,098.10	\$ 211,125.28	\$ 229,484.00	\$ (137,027.18)
Public Health Grant Income	\$ 301,671.20	\$ 214,033.40	\$ 232,845.00	\$ 87,637.80
Total Public Health	\$ 375,769.30	\$ 425,158.68	\$ 462,129.00	\$ (49,389.38)
Total Income	\$ 767,537.68	\$ 810,848.44	\$ 881,357.00	\$ (43,310.76)
EXPENSE:				
WIC 4201 - 420109	\$ 348,488.98	\$ 352,279.96	\$ 382,913.00	\$ (5,790.98)
WIC Fit Family 4202	\$ 14,979.40	\$ 19,947.44	\$ 21,882.00	\$ (4,968.04)
WIC Peer Counselor 4203-420309	\$ 30,917.55	\$ 29,578.00	\$ 32,150.00	\$ 1,339.55
Total WIC	\$ 392,385.93	\$ 401,805.40	\$ 436,745.00	\$ (9,419.47)
Public Health = Tax Levy Supported Expenses	\$ 835,734.96	\$ -	\$ -	\$ 835,734.96
Public Health Grants	\$ 356,133.25	\$ 268,603.20	\$ 291,960.00	\$ 87,530.05
Public Health Fee-for-Service	\$ 37,517.34	\$ 26,638.60	\$ 28,955.00	\$ 10,878.74
Total Public Health	\$ 1,229,385.55	\$ 295,241.80	\$ 320,915.00	\$ 934,143.75
Total Expense	\$ 1,621,771.48	\$ 697,047.20	\$ 757,660.00	\$ 924,724.28
2025 SUMMARY				
Total 2025 Income YTD:	\$ 767,537.68	\$ 810,848.44	\$ 881,357.00	\$ (43,310.76)
2025 County Tax Levy Applied - ORG 4115:	\$ 901,770.83	\$ 901,770.83	\$ 983,750.00	\$ -
Total 2025 Revenue:	\$ 1,669,308.51	\$ 1,712,619.27	\$ 1,865,107.00	\$ (43,310.76)
Total 2025 Expense:	\$ 1,621,771.48	\$ 697,047.20	\$ 757,660.00	\$ 924,724.28
2025 Annual Activity (Revenue vs. Expenses) as of 11/30/2025	\$ 47,537.03	\$ -	\$ (757,660.00)	\$ 924,724.28

Environmental Health Fee Schedule

<u>Type</u>	<u>Current 2025</u>
1. Retail Food Establishments - Serving Meals (includes mobile retail food establishment - serving meals)	
(a) Retail Food Serving Meals - Prepackaged TCS	
1. License Fee	\$127.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$134.00
Pre-inspection Fee for Change of Owner	\$100.00
3. Re-inspection Fee	\$175.00
4. Re-inspection 2 Fee	\$175.00
5. Late Fee	\$21.00
(b) Retail Food Serving Meals - Simple	
1. License Fee	\$276.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$332.00
Pre-inspection Fee for Change of Owner	\$249.00
3. Re-inspection Fee	\$175.00
4. Re-inspection 2 Fee	\$326.00
5. Late Fee	\$46.00
(c) Retail Food Serving Meals - Moderate	
1. License Fee	\$397.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$488.00
Pre-inspection Fee for Change of Owner	\$366.00
3. Re-inspection Fee	\$175.00
4. Re-inspection 2 Fee	\$479.00
5. Late Fee	\$66.00
(d) Retail Food Serving Meals - Complex	
1. License Fee	\$649.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$798.00
Pre-inspection Fee for Change of Owner	\$598.00
3. Re-inspection Fee	\$175.00
4. Re-inspection 2 Fee	\$785.00
5. Late Fee	\$108.00
(e) Mobile Retail Food Establishment Base - No Food Preparation or Processing Activities	
1. License Fee	\$52.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$0.00
Pre-inspection Fee for Change of Owner	\$0.00
3. Re-inspection Fee	\$45.00
4. Re-inspection 2 Fee	\$45.00
5. Late Fee	\$9.00
(f) Transient Retail Food - TCS	
1. License Fee	\$205.00
(g) Transient Retail Food - Non-TCS	
1. License Fee	\$81.00
(h) Transient Retail Food - Prepackaged TCS	
1. License Fee	\$52.00

<u>Type</u>	<u>Current 2025</u>
2. Bed and Breakfast	
1. License Fee	\$133.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$306.00
Pre-inspection Fee for Change of Owner	\$229.00
3. Re-inspection Fee	\$200.00
4. Re-inspection 2 Fee	\$200.00
5. Late Fee	\$85.00
3. Hotel/Motel/Tourist Rooming House/Specialty Lodging	
(a) Hotel/Motel 05-30 Sleeping Rooms	
1. License Fee	\$248.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$489.00
Pre-inspection Fee for Change of Owner	\$366.00
3. Re-inspection Fee	\$200.00
4. Re-inspection 2 Fee	\$295.00
5. Late Fee	\$85.00
(b) Hotel/Motel 31-99 Sleeping Rooms	
1. License Fee	\$337.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$678.00
Pre-inspection Fee for Change of Owner	\$508.00
3. Re-inspection Fee	\$200.00
4. Re-inspection 2 Fee	\$408.00
5. Late Fee	\$85.00
(c) Hotel/Motel 100—199 Sleeping Rooms	
1. License Fee	\$428.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$810.00
Pre-inspection Fee for Change of Owner	\$607.00
3. Re-inspection Fee	\$200.00
4. Re-inspection 2 Fee	\$515.00
5. Late Fee	\$85.00
(d) Hotel/Motel 200 or more Sleeping Rooms	
1. License Fee	\$589.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$1,208.00
Pre-inspection Fee for Change of Owner	\$906.00
3. Re-inspection Fee	\$200.00
4. Re-inspection 2 Fee	\$714.00
5. Late Fee	\$85.00
(e) Tourist Rooming House (1-4 rooms)	
1. License Fee	\$133.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$306.00
Pre-inspection Fee for Change of Owner	\$229.00
3. Re-inspection Fee	\$200.00
4. Re-inspection 2 Fee	\$200.00
5. Late Fee	\$85.00
(a.) Tourist Rooming House (1)	
1. License Fee	\$310.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$306.00

\$358.00

<u>Type</u>	<u>Current</u> <u>2025</u>	
Pre-inspection Fee for Change of Owner	\$229.00	
3. Re-inspection Fee	\$150.00	
4. Re-inspection 2 Fee	\$200.00	
5. Late Fee	\$85.00	
(b.) Tourist Rooming House (2 to 4)		
1. License Fee	\$518.00	\$544.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$406.00	
Pre-inspection Fee for Change of Owner	\$305.00	
3. Re-inspection Fee	\$150.00	
4. Re-inspection 2 Fee	\$200.00	
5. Late Fee	\$85.00	
(c.) Tourist Rooming House (5 to 9)		
1. License Fee	\$633.00	\$665.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$506.00	
Pre-inspection Fee for Change of Owner	\$380.00	
3. Re-inspection Fee	\$150.00	
4. Re-inspection 2 Fee	\$200.00	
5. Late Fee	\$85.00	
(d.) Tourist Rooming House (10 to 19)		
1. License Fee	\$690.00	\$725.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$1,200.00	
Pre-inspection Fee for Change of Owner	\$900.00	
3. Re-inspection Fee	\$150.00	
4. Re-inspection 2 Fee	\$200.00	
5. Late Fee	\$85.00	
(e.) Tourist Rooming House (20 to 39)		
1. License Fee	\$805.00	\$846.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$1,400.00	
Pre-inspection Fee for Change of Owner	\$1,050.00	
3. Re-inspection Fee	\$150.00	
4. Re-inspection 2 Fee	\$200.00	
5. Late Fee	\$85.00	
(f.) Tourist Rooming House (40 to 99)		
1. License Fee	\$920.00	\$966.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$1,600.00	
Pre-inspection Fee for Change of Owner	\$1,200.00	
3. Re-inspection Fee	\$150.00	
4. Re-inspection 2 Fee	\$200.00	
5. Late Fee	\$85.00	
(g.) Tourist Rooming House (100 to 299)		
1. License Fee	\$1,035.00	\$1,087.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$1,800.00	
Pre-inspection Fee for Change of Owner	\$1,350.00	
3. Re-inspection Fee	\$150.00	
4. Re-inspection 2 Fee	\$200.00	
5. Late Fee	\$85.00	
(h.) Tourist Rooming House (300 to 599)		

<u>Type</u>	<u>Current 2025</u>	
1. License Fee	\$1,150.00	\$1,208.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$2,000.00	
Pre-inspection Fee for Change of Owner	\$1,500.00	
3. Re-inspection Fee	\$150.00	
4. Re-inspection 2 Fee	\$200.00	
5. Late Fee	\$85.00	
(i.) Tourist Rooming House (600+)		
1. License Fee	\$1,265.00	\$1,329.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$2,200.00	
Pre-inspection Fee for Change of Owner	\$1,650.00	
3. Re-inspection Fee	\$150.00	
4. Re-inspection 2 Fee	\$200.00	
5. Late Fee	\$85.00	
(j.) Hotel/Motel 05-30 Rooms		
1. License Fee	\$403.00	\$423.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$700.00	
Pre-inspection Fee for Change of Owner	\$525.00	
3. Re-inspection Fee	\$150.00	
4. Re-inspection 2 Fee	\$200.00	
5. Late Fee	\$85.00	
(k.) Hotel/Motel 31-99 Rooms		
1. License Fee	\$518.00	\$544.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$900.00	
Pre-inspection Fee for Change of Owner	\$675.00	
3. Re-inspection Fee	\$150.00	
4. Re-inspection 2 Fee	\$200.00	
5. Late Fee	\$85.00	
(l.) Hotel/Motel 100 – 249 Rooms		
1. License Fee	\$633.00	\$665.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$1,100.00	
Pre-inspection Fee for Change of Owner	\$825.00	
3. Re-inspection Fee	\$150.00	
4. Re-inspection 2 Fee	\$200.00	
5. Late Fee	\$85.00	
(m.) Hotel/Motel 250 to 499 Rooms		
1. License Fee	\$748.00	\$785.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$1,300.00	
Pre-inspection Fee for Change of Owner	\$975.00	
3. Re-inspection Fee	\$150.00	
4. Re-inspection 2 Fee	\$200.00	
5. Late Fee	\$85.00	
(n.) Hotel/Motel 500 to 749 Rooms		
1. License Fee	\$863.00	\$906.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$1,500.00	
Pre-inspection Fee for Change of Owner	\$1,125.00	
3. Re-inspection Fee	\$150.00	
4. Re-inspection 2 Fee	\$200.00	
5. Late Fee	\$85.00	

<u>Type</u>	<u>Current 2025</u>	
(o.) Hotel/Motel 750 to 1000 Rooms		
1. License Fee	\$978.00	\$1,027.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$1,700.00	
Pre-inspection Fee for Change of Owner	\$1,275.00	
3. Re-inspection Fee	\$150.00	
4. Re-inspection 2 Fee	\$200.00	
5. Late Fee	\$85.00	
(p.) Hotel/Motel 1000+ Rooms		
1. License Fee	\$1,093.00	\$1,148.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$1,900.00	
Pre-inspection Fee for Change of Owner	\$1,425.00	
3. Re-inspection Fee	\$150.00	
4. Re-inspection 2 Fee	\$200.00	
5. Late Fee	\$85.00	
(q.) Specialty Lodging (1)		
1. License Fee	\$341.00	\$358.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$592.00	
Pre-inspection Fee for Change of Owner	\$444.00	
3. Re-inspection Fee	\$150.00	
4. Re-inspection 2 Fee	\$200.00	
5. Late Fee	\$85.00	
(r.) Specialty Lodging (2 to 4)		
1. License Fee	\$518.00	\$544.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$900.00	
Pre-inspection Fee for Change of Owner	\$675.00	
3. Re-inspection Fee	\$150.00	
4. Re-inspection 2 Fee	\$200.00	
5. Late Fee	\$85.00	
(s.) Specialty Lodging (5 to 9)		
1. License Fee	\$634.00	\$665.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$1,100.00	
Pre-inspection Fee for Change of Owner	\$825.00	
3. Re-inspection Fee	\$150.00	
4. Re-inspection 2 Fee	\$200.00	
5. Late Fee	\$85.00	
(t.) Specialty Lodging (10 to 19)		
1. License Fee	\$690.00	\$725.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$1,200.00	
Pre-inspection Fee for Change of Owner	\$900.00	
3. Re-inspection Fee	\$150.00	
4. Re-inspection 2 Fee	\$200.00	
5. Late Fee	\$85.00	
(u.) Specialty Lodging (20 to 39)		
1. License Fee	\$805.00	\$846.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$1,400.00	
Pre-inspection Fee for Change of Owner	\$1,050.00	
3. Re-inspection Fee	\$150.00	

<u>Type</u>	<u>Current 2025</u>
4. Re-inspection 2 Fee	\$200.00
5. Late Fee	\$85.00
(v.) Specialty Lodging (40 to 99)	
1. License Fee	\$920.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$1,600.00
Pre-inspection Fee for Change of Owner	\$1,200.00
3. Re-inspection Fee	\$150.00
4. Re-inspection 2 Fee	\$200.00
5. Late Fee	\$85.00
5. Campground	
(a) Campgrounds (1-25 sites)	
1. License Fee	\$211.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$387.00
Pre-inspection Fee for Change of Owner	\$290.00
3. Re-inspection Fee	\$200.00
4. Re-inspection 2 Fee	\$244.00
5. Late Fee	\$85.00
(b) Campground (26-50 sites)	
1. License Fee	\$302.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$576.00
Pre-inspection Fee for Change of Owner	\$432.00
3. Re-inspection Fee	\$200.00
4. Re-inspection 2 Fee	\$357.00
5. Late Fee	\$85.00
(c) Campground (51-100 sites)	
1. License Fee	\$367.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$714.00
Pre-inspection Fee for Change of Owner	\$535.00
3. Re-inspection Fee	\$200.00
4. Re-inspection 2 Fee	\$433.00
5. Late Fee	\$85.00
(d) Campground (101 - 199 sites)	
1. License Fee	\$428.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$846.00
Pre-inspection Fee for Change of Owner	\$634.00
3. Re-inspection Fee	\$200.00
4. Re-inspection 2 Fee	\$510.00
5. Late Fee	\$85.00
(e) Campground (200 or more sites)	
1. License Fee	\$494.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$984.00
Pre-inspection Fee for Change of Owner	\$738.00
3. Re-inspection Fee	\$200.00
4. Re-inspection 2 Fee	\$591.00
5. Late Fee	\$85.00
Recreational/Education Camps- Simple	

\$966.00

<u>Type</u>	<u>Current 2025</u>
1. License Fee	\$587.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$1,020.00
Pre-inspection Fee for Change of Owner	\$738.00
3. Re-inspection Fee	\$200.00
4. Re-inspection 2 Fee	\$300.00
5. Late Fee	\$102.00
Recreational/Education Camps - Simple w/ Hospitality	
1. License Fee	\$647.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$1,124.00
Pre-inspection Fee for Change of Owner	\$843.00
3. Re-inspection Fee	\$200.00
4. Re-inspection 2 Fee	\$300.00
5. Late Fee	\$112.00
Recreational/Education Camps- Moderate	
1. License Fee	\$639.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$1,110.00
Pre-inspection Fee for Change of Owner	\$833.00
3. Re-inspection Fee	\$200.00
4. Re-inspection 2 Fee	\$300.00
5. Late Fee	\$111.00
Recreational/Education Camps - Moderate w/ Hospitality	
1. License Fee	\$761.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$1,322.00
Pre-inspection Fee for Change of Owner	\$992.00
3. Re-inspection Fee	\$200.00
4. Re-inspection 2 Fee	\$300.00
5. Late Fee	\$132.00
Recreational/Education Camps- Complex	
1. License Fee	\$682.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$1,186.00
Pre-inspection Fee for Change of Owner	\$890.00
3. Re-inspection Fee	\$200.00
4. Re-inspection 2 Fee	\$300.00
5. Late Fee	\$119.00
Recreational/Education Camps - Complex w/ Hospitality	
1. License Fee	\$856.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$1,488.00
Pre-inspection Fee for Change of Owner	\$1,116.00
3. Re-inspection Fee	\$200.00
4. Re-inspection 2 Fee	\$300.00
5. Late Fee	\$149.00
6. School Inspections (no state reimbursement, not a license)	
(a) Full Service Kitchen	\$460.00
(b) Full Service Pre-Inspection Fee	
(c) Satellite Kitchen	\$157.00
(d) Satellite Kitchen pre-Inspection	

<u>Type</u>	<u>Current 2025</u>
7. Retail Food Establishments - Not Serving Meals (includes mobile retail food establishment - not serving meals)	
(a) Retail Food Not Serving Meal - Complex	
1. License Fee	\$1,154.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$1,020.00
Pre-inspection Fee for Change of Owner	\$765.00
3. Re-inspection Fee	\$175.00
4. Re-inspection 2 Fee	\$459.00
5. Late Fee	\$137.00
(b) Retail Food Not Serving Meals - Moderate	
1. License Fee	\$447.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$408.00
Pre-inspection Fee for Change of Owner	\$306.00
3. Re-inspection Fee	\$175.00
4. Re-inspection 2 Fee	\$193.00
5. Late Fee	\$53.00
(c) Retail Food Not Serving Meals - Simple-TCS	
1. License Fee	\$320.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$306.00
Pre-inspection Fee for Change of Owner	\$229.00
3. Re-inspection Fee	\$175.00
4. Re-inspection 2 Fee	\$193.00
5. Late Fee	\$38.00
(d) Retail Food Not Serving Meals - Simple - Non-TCS	
1. License Fee	\$102.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$91.00
Pre-inspection Fee for Change of Owner	\$68.00
3. Re-inspection Fee	\$175.00
4. Re-inspection 2 Fee	\$175.00
5. Late Fee	\$12.00
(e) Retail Food Not Serving Meals - Prepackaged TCS	
1. License Fee	\$55.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$0.00
Pre-inspection Fee for Change of Owner	\$0.00
3. Re-inspection Fee	\$175.00
4. Re-inspection 2 Fee	\$175.00
5. Late Fee	\$9.00
(f) Mobile Retail Food Establishment Base - No Food Preparation or Processing Activities	
1. License Fee	\$52.00
2. Pre-Inspection Fee For New Buildings or Change of Use	\$0.00
Pre-Inspection Fee for Change of Owner	\$0.00
3. Re-Inspection Fee	\$45.00
4. Re-Inspection 2 Fee	\$45.00
5. Late Fee	\$9.00
(g) Micro Markets - Single Location	
1. License Fee	\$46.00
2. Late Fee	\$85.00

<u>Type</u>	<u>Current 2025</u>
(h) Micro Markets - Multiple Locations (on the same premises)	
1. License Fee	\$69.00
2. Late Fee	\$12.00
(i) Inspection fee for mobile retail food stands (no state reimbursement, not a license)	\$50.00
8. Recreational Water	
Simple Pool	
1. License Fee	\$240.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$208.00
Pre-inspection Fee for Change of Owner	\$156.00
3. Re-inspection fee	\$100.00
4. Re-inspection 2 Fee	\$150.00
5. Late Fee	\$42.00
Simple Pool w/ features	
1. License Fee	\$397.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$345.00
Pre-inspection Fee for Change of Owner	\$259.00
3. Re-inspection fee	\$100.00
4. Re-inspection 2 Fee	\$150.00
Special Re-inspection for Non-Compliance	\$500.00
5. Late Fee	\$69.00
Moderate Pool	
1. License Fee	\$359.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$312.00
Pre-inspection Fee for Change of Owner	\$234.00
3. Re-inspection fee	\$100.00
4. Re-inspection 2 Fee	\$150.00
Special Re-inspection for Non-Compliance	\$500.00
5. Late Fee	\$62.00
Moderate Pool w/ features	
1. License Fee	\$518.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$450.00
Pre-inspection Fee for Change of Owner	\$338.00
3. Re-inspection fee	\$100.00
4. Re-inspection 2 Fee	\$150.00
Special Re-inspection for Non-Compliance	\$500.00
5. Late Fee	\$90.00
Complex Pool	
1. License Fee	\$449.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$390.00
Pre-inspection Fee for Change of Owner	\$293.00
3. Re-inspection fee	\$100.00
4. Re-inspection 2 Fee	\$150.00
Special Re-inspection for Non-Compliance	\$500.00
5. Late Fee	\$78.00

<u>Type</u>	<u>Current 2025</u>
Complex Pool w/ features	
1. License Fee	\$607.00
2. Pre-inspection Fee For New Buildings or Change of Use	\$527.00
Pre-inspection Fee for Change of Owner	\$396.00
3. Re-inspection fee	\$100.00
4. Re-inspection 2 Fee	\$150.00
Special Re-inspection for Non-Compliance	\$500.00
5. Late Fee	\$78.00



Watertown Department of Public Health
515 S. First Street
Watertown, WI 53094
Phone: (920) 262-8094 Fax: 920-262-8096



Jefferson County Health Department
1541 Annex Road
Jefferson, WI 53549

ENVIRONMENTAL PUBLIC HEALTH CONSORTIUM

2026 DATCP Lodging License Fee Update

As an agent health department of the Wisconsin Department of Agriculture, Trade and Consumer Protection (DATCP), our local fees are affected by contractual requirements set forth by DATCP.

We are presenting an updated fee schedule to include the new license categories and updated fees for DATCP lodging facilities.

UPDATED CATEGORIES AND FEES:

In October 2025, the legislature approved the updated ch. ATCP 72 Hotels, Motels, and Tourist Rooming Houses. The new code will have an effective date of January 25, 2026.

The revised ATCP 72 includes increased fees and new and updated license categories. The categories are divided into three different types and leveled by number of keyed units.

As an agent health department, we are required to provide and include the same license categories as provided by ATCP 72. We have attached our updated fee schedule based on ATCP 72 fees and categories. Pre-inspection fees for Tourist Rooming House(s) were adjusted based on internal evaluation of actual cost of staff time and resources. We have applied a 15% reimbursement fee to our base fees to have accurate funds to reimburse DATCP as required by contract.

These new fees will be in effect starting April 1, 2026 as cited in ATCP 72.

2026 Monthly Pool Monitoring Update

In 2022, the department began monthly chemistry testing for all recreational water facilities to reduce the number of closures required during annual inspections. In November 2024, the program saw success in many of the licensed pool facilities in Jefferson County. It was determined that pools that went **six consecutive months without a closure** for chemistry violations would be removed from monthly monitoring and return to the annual inspection schedule. Monthly monitoring would not be restarted unless the chemistry was out of range on the next annual inspection. Many licenses have been removed from monthly monitoring since that change.

Currently, if a license is closed during a monthly visit, a Temporary Order to Cease Operations and a re-inspection fee of \$100.00 is issued. If a second re-inspection is required due to the chemistry being out of range during the re-inspection, a fee of \$150.00 is issued. The temporary order is terminated once the chemistry has been corrected. This will end June 30th, 2026.

UPDATED FEES AND PROCEDURE:

Effective July 1st, 2026, recreational water facilities on monthly monitoring that are closed during a visit due to a chemistry violation will be issued a fee of **\$500.00** per closure. A license will be placed on

monthly monitoring if the water quality standards outlined in ATCP 76.14 are not met during an annual inspection, and a notice will be issued to the operator. Licenses currently on increased monitoring will remain on increased monitoring. Licenses that fail to correct the water chemistry within the time allotted by a temporary order will be suspended.

Licenses will remain on monthly chemistry monitoring until six consecutive months of acceptable water results are documented by the department. If six consecutive months are not achieved within 12 months of the annual inspection date, the license will be suspended. If the conditions of the suspension order are not met by June 30th of that license year, the license will not be renewed. The fine for operating a recreational water facility without a license is \$500.00 per day.

These fee changes do **not** apply to re-inspections for violations and closure criteria that are **not** related to chemistry. Those fees will remain \$100.00 for the first, and \$150.00 for the second and subsequent re-inspections.



Notice of Award

December 10, 2025

Vanessa Leaders
1541 Annex Road
Jefferson, WI 53549

Dear Vanessa,

Congratulations! On behalf of the SE Region of the Alliance for Wisconsin Youth, Community Advocates is proud to present the Jefferson County Drug Free Coalition with the 2025 Mini-Grant Award in the amount of \$2,500 for your proposed activities.

Our offer of this grant is subject to your agreement to: use the grant funds only as specified in the approved grant proposal, provide written acknowledgement of receipt of payments of grant funds, and refrain from use of funds for any purpose prohibited by law.

The Alliance for Wisconsin Youth would appreciate compliance with reasonable requests for information and updates on the progress of your proposed activities. Each award recipient will be required to share the outcomes of their activities at the conclusion of the grant period. There will be more information to come on that subject in the future.

By accepting this grant, your organization agrees to provide the requirements outlined above.

May you have continued success with your good work!

Sincerely,

Kathleen Becker

Kat Becker, MPH, CPH
SE AWY Coordinator